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Contains content for <https://pod-community.github.io/shiftpod-unofficial-manual/>

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Discounts

Discount codes can often be found in the [Shiftpod newsletter archive](#).

Shiftpod Unofficial Manual

Unfortunately, as of July 2023, Shiftpods do not come with an official Manual. This site is a community effort to create a manual for Shiftpods, and it’s accessories.

While there are official videos on the [Shiftpod YouTube channel](#), they can’t be consumed while being off the grid. Meanwhile, this guide [can be downloaded as a PDF](#), and read offline.

Feel free to submit content via [pull requests](#), or [open an issue](#). Make sure the content is original, or you have permission to use it.

Blast Shield

The Blast Shield serves as protection against natural elements. The Blast Shield is custom-fit, ensuring it aligns with the pocketed corners. Position the “star point” over each window, and you can then share the stake, resulting in two lines per stake.

Shiftpod 3

Official product page: <https://shiftpod.com/shiftpod/shelter/shiftpodiii>

Specs

Sizes can vary slightly between each tent.

- Height at Side Wall: 6’4"
- Width corner to corner: 12’8"
- Wall to Wall: 11’6"
- Floor Area: 106 sq feet
- Center Height: 6’11’

Packaged size: 77" x 12" x 12"

Packaged weight: 68 lbs

Floor zipper starts and ends next to one of the doors. That’s where the U-shaped A/C can be placed.

Attachment points

There are 6 attachment points for tie lines in the middle of the walls, use carabiners and stakes.

In the corners there are 6 grommets (loops) to stake the tent to the ground. The grommets are around 9/16 inches on the inside, and 1 1/4 inches on the outside.

sp3-grommets.jpg

What’s in the box

- Shiftpod (secured with a white cog wheel that needs to be removed before assembly)
- Carry Bag for Shiftpod and accessories
- Floor
- Blast Shield: (additional protection from sun or rain)
- (6 pc) 12 inch Steel Stakes (to tie down the ropes)
- Center Pole (to support roof in high wind situations)
- Mesh Accessory Bags to clip to the walls
- Mesh bag to clip under the roof for additional storage
- Small carry bag
- 12 Tie Lines (6 for Shiftpod, 6 for Blast Shield)
- 12 pc small carabiners for Tie Lines
- 2 combination locks for the doors

Cooling (A/C)

The Shiftpod reflects some of the sun’s heat but requires good ventilation, and a shade structure. The official newsletter below recommends using the MIDEA U shape Air Conditioner, as it cools the air inside without

drawing air from outside. It also suggests using Aluminet for shade, cautioning against shade structures in direct contact with the SHIFTPOD.

Official Shiftpod newsletter: [08/02/2022 - COOLING YOUR SHIFTPOD!](#)

Costco is a popular source for the A/C, might be worth waiting for a discount: <https://www.costco.com/midea-u-shaped-12k-btu-window-air-conditioner.product.4000104274.html>

Setup Instructions

Important Notes before Setup:

- Remove the Hub Support: The Hub support included in the package is for shipping purposes only and is not meant for setup. Remove it before starting the setup process.
- Tighten the Hubs: Make sure to tighten all the hubs on your ShiftPod. The easiest way to do this is when your ShiftPod is lying down. Turn all the hubs clockwise until they are snug.

Step 1: Lay down your floor panel.

Lay down your floor panel, ensuring the rubberized side faces up to provide access to the center pole sleeve.

Step 2: Pop out the walls.

Grab the orange handle on one wall nearest a door and pop it up. Stake that side with the included stake kit. Go inside the ShiftPod and pop up the roof Hub. Continue to pop out all the other walls.

Important Note: When pushing on the hubs, never grab the Hub itself. Use an open hand to avoid pinching your fingers.

Step 3: Secure the tent with tie lines and carabiners.

Use the set of carabiners and tie lines included in your ShiftPod package. Clip one side of the line to the black loop on the center of the ShiftPod wall (not to the orange handle). Take the other end of the line, make a loop, and slide carabiner through, slip the loop over the top of the carabiner and slide it down tight. Make a simple half hitch to secure the tie line.

Step 4: Stake the tent.

Staking the ShiftPod will prevent it from moving away while you're applying pressure on the hubs during setup. It's also essential to stake your ShiftPod for windy and unpredictable situations.

Step 5: Secure the floor panel.

Align the marked tags on the ShiftPod body and floor panel to secure the floor.

Additional resources

- Video: <https://youtu.be/kpahRIKO268>

Packing instructions

Before Packing: - Remove all stakes from the ground, except for one in windy conditions. - Unzip the flooring, but keep the floor panel in place while packing.

Folding the Shiftpod:

- a. Walk around the Shiftpod, pushing in the center of each wall.
- b. Step under the skirt of the Shiftpod and push down on a roof support spar to collapse the roof.
- c. Fold the Shiftpod in half and then in half again before rolling it together.
- d. Cinch down the included straps to fit the Shiftpod more easily into its carrying bag.

Packing the Floor Separately:

It is recommended to pack the floor panel separately to facilitate easier packing of the Shiftpod.

Handling Moisture:

- Due to the multiple layers of insulation, the Shiftpod may be dry to the touch but could have some moisture in the inner layers.
- To prevent mildew and degradation, allow the Shiftpod to dry out at home for an extended period after use.

There is also a [Mildew Prevention & Cleaning Kit](#) available for purchase on the Shiftpod website.

Additional resources

- Video: <https://www.youtube.com/watch?v=nA3hqUj3fbE>

Stakes

The Shiftpod comes with steel stakes to secure the tent to the ground. For Burning Man, people generally recommend to use Lag Screws of 14" or longer.

Additional resources

- <https://burningman.org/event/preparation/playa-living/securing-your-structure/>
- <https://www.theplayalabs.com/lags>
- <https://www.burn.life/lag-screws-101.html>